

GDPR Statement

Chris Plant Mountaineering Ltd (CPM Ltd) processes personal data to carry out its lawful day to day and business affairs. This statement outlines how this data is used, stored, transferred, who has access to it and why.

1. CPM Ltd will collect and process your data gained from booking forms, consent forms and planning forms in a lawful and transparent way to aid with course processing. On a booking form and consent form you will be asked to give your consent to this data being processed. Your data will be handled in a way you would reasonably expect and will be used for legitimate purposes in regard to your booking. Your data will not usually be passed to other organisations or agencies.
2. CPM Ltd will notify the customer if a third party becomes involved and will inform you who that third party is. In this circumstance we will seek additional consent.
3. Your consent to data processing can be withdrawn at any time.
4. The data that is processed by CPM will only be processed for specified reasons and purposes. Data will not be processed in a way that is incompatible with any original purpose.
5. Data minimisations: CPM will only collect data that is adequate and relevant to what we need.
6. CPM takes steps to ensure that data is kept accurate and that the source of any personal data is clear, considering whether it is necessary to update the information.
7. CPM will not store data longer than is necessary. Data is usually stored on office computers, portable devices such as smart phones and tablets and a hard copy at our office. Data is stored for various lengths of time depending on the purpose of that data. Data may be archived or securely deleted, some data will be required for longer and will fall under UK tax law.
8. Data will be processed confidentially and securely protected against unauthorised or unlawful data processing, accidental loss, destruction or damage. CPM has in place technical and organisational measures to protect and prevent personal data being compromised. These include full GDP policy and procedures.
9. Data breach. CPM will report any breach in data which exposes or could expose personal data. If there is a data breach it will be reported to the data protection regulator within 72 hours. After which CPM will conduct an investigation into how the data can be recovered, prevent further loss of data, identifying the risks arising from the breach and contact appropriate parties in addition to the DPR.
10. Data subject rights: subject/ client may request to ascertain whether or not the company holds any of their personal data and whether or not it is being processed and for what purpose. The subject may request a copy of that personal data free of charge.
11. Data erasure: clients have the right to be forgotten – that means their data erased. This is subject to certain conditions such as data no longer being relevant from the original purpose or where the person has withdrawn their consent.

Chris Plant

Mountaineering & Adventurous Activities

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12. The right to recertification: an individual or organisation may seek to have personal data that is held by CPM corrected without undue delay – especially where data concerned is out of date or inaccurate.
13. The right of restriction: This means that an individual or organisation can seek to restrict any personal data we hold.
14. The right to object to processing: You have the right to CPM processing data where certain conditions apply (legitimate interests). Individuals have the right to restrict CPM from using their data in certain media channels (Facebook, Twitter etc...) or direct marketing which includes profiling to the extent that a person may become identified.
15. Portability: Individuals can request the data already provided in a machine readable format be transferred to a third party subject to conditions and where the data was processed.
16. Complaints: individuals and organisations have the right to lodge a complaint with the data protection regulator.